

## **Basic Checklist**

## Questions

Answer the Following Questions about your Scholé Group

- 1. What kinds of gatherings do you want to bring online?
  - a. Academic
  - b. Student Fellowship
  - c. Mom or teacher fellowship
- 2. For Academic Gatherings
  - a. What have you and your teachers committed to delivering?
    - i. Discussions
    - ii. Assignments
    - iii. Instruction
    - iv. Assessment
- 3. What are the general family sizes and tech availability and practices in your community?

## **Basic Checklist**

Do the following to get Your Scholé Group Online

- 1. Answer the above questions
- 2. Select your technology and learning platforms
  - a. If you must provide assessment or host written online discussion
    - i. Canvas
  - b. For online discussions and instruction
    - i. Zoom
  - c. For assignments and post style discussion
    - i. Canvas OR
    - ii. Facebook Group (simpler option)
  - d. For Social Gatherings

- i. Zoom AND
- ii. Facebook Groups
- 3. Collaborate with teachers using the Planning Tool for Directors
- 4. Communicate with parents by sending the edited version of the Planning Tool
- 5. Set up and test all technology (Use Tech Help Videos as needed)
- 6. Begin classes
- 7. Check-in with Teacher and parents daily for the first week
- 8. Check-in weekly with teachers for the remainder of the year
- 9. Troubleshoot as necessary