

# Director's Planning Tool

## Instructions

### Ideas for what the director can provide to their teachers and community.

- Access to a Zoom online classroom. If the director has the subscription, teachers can record classes for any length of time. Teachers will just have to stagger when they use it, as only one host can be there at a time.
- Assistance in setting up Canvas, if you desire, for students to have an online discussion, and turn in assignments. You can also direct them to our video on ScholeGroups.com.
- Admin access to host a Facebook Live in the Private Facebook group if your group is using this method.
- Assistance in processing through how to shift your class to online learning. Sometimes it
  takes a bit of discussion to find the right fit for each class. You can also send your
  teachers to the basic training video. This will help them have a framework for thinking
  through these decisions as well as ideas they can implement in their classes.

### Examples of what each director will need from their teachers.

Teachers, please summarize what each of your classes will do below. You do not need to explain the details, just a logistical snapshot of what parents need to do, what they can count on you doing, and where they need to go or send their kids to engage in learning.

You can communicate details to your parents through the method of your choice (email, shared google folder, canvas, etc.)

Here is an example. **THIS IS JUST AN EXAMPLE** of the kind of information you as the director should be looking for. Your goal is to give your teachers the logistical and tech support they need to keep their classes running smoothly and restfully. The communal goal is to make sure learning continues in community and parents have all the content and course information they need to navigate the switch to online learning.

#### **3rd-4th Grade Example**

Humanities	Nature Study/Art
<ul> <li>What should they do at home?</li> <li>Follow the syllabus</li> <li>Add in one oral narration to homeschool routine each week</li> </ul>	What should they do at home?  • Nature walk, find one new item and add to nature journal
<ul> <li>Read or listen to one historical biography every other week. Mentor will send out a few links/suggestions for this.</li> </ul>	<ul> <li>What is anything will you do together?</li> <li>When: Wednesdays by end of day</li> <li>Where: Private Facebook group</li> <li>Who: 3rd and 4th graders</li> </ul>
<ul> <li>What is anything will you do together?</li> <li>When: Wednesdays 9:00 am</li> <li>Where: https://zoom.us/j/ZoomRm#</li> <li>Who: 3rd and 4th graders</li> <li>What: <ul> <li>Meet once per week for family literature read aloud</li> </ul> </li> </ul>	What:     Online discussion thread where we can share our nature finds, etc

# Online Learning Plan Template

# **Entire Group**

What to do at home?

- Make sure to hold students accountable to coursework and test technology to make sure you are ready for Wednesday morning assembly.
- Make sure you understand what your students are doing at home vs online for other classes. Ask any clarifying questions.
- Stay connected in our Facebook Group, share questions, concerns, prayer requests, etc.

What is anything we will do together?

When: Wednesdays 9:00 am

Where: https://zoom.us/j/ZoomRm# Who: All families and students

What:

- 1. Opening Prayer
- 2. Birthdays
- 3. Picture or Composer Study
- 4. Announcements
- 5. Closing/dismissal with Doxology

1st- 4th Grade Example		
Humanities	Nature Study/Art	
<ul> <li>What should they do at home?</li> <li>Practice memory work for the week</li> <li>Do copywork as assigned by mentor</li> <li>Do an oral or picture narration of read-aloud. Post a video or photo of their narration in the Private FB Group.</li> <li>What is anything will you do together?         <ul> <li>When: Wednesdays 2pm</li> <li>Where: FB Live on PFHC group</li> <li>Who: 1st and 2nd graders</li> <li>What: I will do a series of 2 or 3 FB</li> <li>Live videos to</li> <li>Go over new Memory work and review past memory work, and assign Copywork</li> <li>Read aloud from history and literature books. They will also be recorded, so they will be available to watch later on the Private FB</li> <li>Group as needed.</li> </ul> </li> </ul>	What should they do at home? One lesson per week will be posted by each Wednesday. Students should complete lesson assignments. A picture of completed journal assignments should be posted to the Private FB Group in the appropriate discussion thread.  What is anything will you do together? When: April 29@ 10:30am (weather permitting) Where: Backyard Nature walk Who: 3-4 volunteers will take us on a virtual 5 minute nature walk through their backyard What: Show classmates the beauty in their own backyards. (Not sure which video platform is best suited for this though)  Alternate plan: Students can video a virtual backyard nature walk and post to the Private FB Group filling our page with beauty. Siblings may work together.	

5th-6th Grade	
Humanities	Nature Study/Art
What should they do at home? -Read history biography for that weekPractice memory work assigned -Complete one written narration from	What should they do at home? One lesson per week will be posted by each Wednesday. Students should complete lesson assignments. A picture of completed journal

literature, history, or retell a fable
-Complete assigned copywork

What is anything will you do together?

When: Thursdays 6:30-7:45
Where: Meeting via Zoom

Who: 3-5th graders

What:

-We will read aloud together our literature selection and discuss the assigned historical biography from the week.

- I will introduce the new grammar concept for the week to be practiced at home.

assignments should be posted to the Private FB Group in the appropriate discussion thread.

What is anything will you do together?

When: April 29@ 10:30am (weather

permitting)

Where: Backyard Nature walk Who:3-4 volunteers will take us on a virtual 5 minute nature walk through their backyard

What: Show classmates the beauty in their own backyards. (Not sure which video platform is best suited

for this though)

Alternate plan: Students can video a virtual backyard nature walk and post to the Private FB Group filling our page with beauty. Siblings may work together.

## Middle School

#### Humanities **Nature Study/Art** What should they do at home? What should they do at home? Follow the instructions sent in the weekly One lesson per week will be posted by each email (which follows the syllabus). I will be Wednesday. Students should complete lesson assignments. A picture of completed sure this is as detailed as needed. journal assignments should be posted to the Private FB Group in the appropriate What will you do together? discussion thread. When: Wednesdays at 1:00pm Where: https://zoom.us/i/ZoomRm# What is anything will you do together? Who: middle school students When: May 1 @ 10:30am (weather What: We will briefly discuss what permitting) we've been reading, and if time Where: Backyard Nature walk allows, I will read out of our class read aloud books (that normally takes an

hour, so we'll see what everyone is up for).

Who:3-4 volunteers will take us on a virtual 5 minute nature walk through their backyard What: Show classmates the beauty in their own backyards. (Not sure which video platform is best suited for this though)

Alternate plan: Students can video a virtual backyard nature walk and post to the Private FB Group filling our page with beauty. Siblings may work together.

# High School

r light School		
Humanities	Nature Study/Art	
<ul> <li>Commonplace at least once/week and submit it on Canvas.</li> <li>Read the assigned Literature reading and discuss it on Canvas. Once you have read and contributed to the Discussions, type Complete &amp; Submit Assignment on Canvas.</li> <li>Read the assigned History reading and discuss it on Canvas. Once you have read and contributed to the Discussions, type Complete &amp; Submit Assignment on Canvas.</li> <li>Read the assigned Oratory reading and discuss it on Canvas.</li> <li>Read the assigned Oratory reading and discuss it on Canvas. Once you have read and contributed to the Discussions, type Complete &amp; Submit Assignment on Canvas.</li> <li>Continue memorizing your Metaphysical poem and practice delivering it to your family.</li> <li>Continue to submit your Writing</li> </ul>	What should they do at home? One lesson per week will be posted by each Wednesday. Students should complete lesson assignments. A picture of completed journal assignments should be posted to the Private FB Group in the appropriate discussion thread.  What is anything will you do together?  When: May 1 @ 10:30am (weather permitting)  Where: Backyard Nature walk  Who:3-4 volunteers will take us on a virtual 5 minute nature walk through their backyard  What: Show classmates the beauty in their own backyards. (Not sure which video platform is best suited for this though)	
<ul> <li>Continue to submit your Writing</li> </ul>	-	

 assignments to your teacher as usual.
 Complete Logic assignments. Show your completed exercises to a parent and then mark Complete and Submit Assignment.

What is anything will you do together?

When: Wednesdays right after assembly for an hour then LTW2 for about an hour.

LTW1 2pm

Where: https://zoom.us/j/ZoomRm#
Your teacher will send out his link

separately

Who: high schoolers

What: discussion and writing

Alternate plan: Students can video a virtual backyard nature walk and post to the Private FB Group filling our page with beauty.
Siblings may work together.