



SCHOLÉ GROUPS

CLASSICAL ACADEMIC PRESS

Facebook Group Checklist

- Create Your Facebook Group by visiting [Facebook.com/groups](https://www.facebook.com/groups)
- Watch Facebook Tech Help Video
- Collect links, instructions, and Facebook Live Info from teachers using Planning Tools for Directors.
- Add to Planning Tool Document for Parents.
- Make sure settings are set according to your community's preferences. Ones to pay particular attention to include:
 - Hidden or Visible Group
 - Private Group
 - Units and Tags
- Make sure the teachers know how to use the units section and tags section.
- Go live in Facebook Group to orient parents to units and tags, unless it is explained well in the Planning tool.
- Weekly Check-ins and troubleshooting as needed.