

# **Director's Planning Tool**

### Instructions

### Ideas for what the director can provide to their teachers and community.

- Access to a Zoom online classroom. If the director has the subscription, teachers can record classes for any length of time. Teachers will just have to stagger when they use it, as only one host can be there at a time.
- Assistance in setting up Canvas, if you desire, for students to have an online discussion, and turn in assignments. You can also direct them to our video on ScholeGroups.com.
- Admin access to host a Facebook Live in the Private Facebook group if your group is using this method.
- Assistance in processing through how to shift your class to online learning. Sometimes it
  takes a bit of discussion to find the right fit for each class. You can also send your
  teachers to the basic training video. This will help them have a framework for thinking
  through these decisions as well as ideas they can implement in their classes.

#### Examples of what each director will need from their teachers.

Teachers, please summarize what each of your classes will do below. You do not need to explain the details, just a logistical snapshot of what parents need to do, what they can count on you doing, and where they need to go or send their kids to engage in learning.

You can communicate details to your parents through the method of your choice (email, shared google folder, canvas, etc.)

Here is an example. **THIS IS JUST AN EXAMPLE** of the kind of information you as the director should be looking for. Your goal is to give your teachers the logistical and tech support they need to keep their classes running smoothly and restfully. The communal goal is to make sure learning continues in community and parents have all the content and course information they need to navigate the switch to online learning.

| 3rd-4th Grade Example |                  |  |
|-----------------------|------------------|--|
| Humanities            | Nature Study/Art |  |

- Follow the syllabus
- Add in one oral narration to homeschool routine each week
- Read or listen to one historical biography every other week. Mentor will send out a few links/suggestions for this

What is anything will you do together?

- When: Wednesdays 9:00 am
- Where: https://zoom.us/j/ZoomRm#
- Who: 3rd and 4th graders
- What:
  - Meet once per week for family literature read aloud

What should they do at home?

 Nature walk, find one new item and add to nature journal

What is anything will you do together?

- When: Wednesdays by end of day
- Where: Private Facebook group
- Who: 3rd and 4th graders
- What:
  - Online discussion thread where we can share our nature finds, etc..

# Online Learning Plan Template

## **Entire Group**

What to do at home?

- Make sure to hold students accountable to coursework and test technology to make sure you are ready for Wednesday morning assembly.
- Make sure you understand what your students are doing at home vs online for other classes. Ask any clarifying questions.
- Stay connected in our Facebook Group, share questions, concerns, prayer requests, etc.

What is anything we will do together?

When: Wednesdays 9:00 am

Where: https://zoom.us/j/ZoomRm# Who: All families and students

What:

- 1. Opening Prayer
- 2. Birthdays
- 3. Picture or Composer Study
- 4. Announcements
- 5. Closing/dismissal with Doxology

1st- 4th Grade Example

| Humanities  | Nature Study/Art   |
|---|--|
| <ul> <li>What should they do at home?</li> <li>Practice memory work for the wee</li> <li>Do copywork as assigned by mer</li> <li>Do an oral or picture narration of read-aloud. Post a video or photo their narration in the Private FB Group.</li> <li>What is anything will you do together? <ul> <li>When: Wednesdays 2pm</li> <li>Where: FB Live on PFHC group Who: 1st and 2nd graders</li> <li>What: I will do a series of 2 or 3 Live videos to</li> <li>1) Go over new Memory work a review past memory work, and assign Copywork</li> <li>2) Read aloud from history and literature books. They will also recorded, so they will be availat to watch later on the Private FE Group as needed.</li> </ul> </li> </ul> | Wednesday. Students should complete les assignments. A picture of completed journ assignments should be posted to the Priva FB Group in the appropriate discussion thr What is anything will you do together?  When: April 29@ 10:30am (weath permitting)  Where: Backyard Nature walk  Who: 3-4 volunteers will take us virtual 5 minute nature walk through their backyard  What: Show classmates the beau in their own backyards. (Not sur which video platform is best suit for this though)  Alternate plan: Students can video |
|   |  |

| 5th-6th Grade |                  |
|---------------|------------------|
| Humanities    | Nature Study/Art |

- -Read history biography for that w
- -Practice memory work assigned
- -Complete one written narration from literature, history, or retell a fable
  - -Complete assigned copywork

What is anything will you do together?

When: Thursdays 6:30-7:45 Where: Meeting via Zoom Who: 3-5th graders

What:

-We will read aloud togethe our literature selection and disc the assigned historical biograph from the week.

- I will introduce the new grammar concept for the week t practiced at home.

What should they do at home? One lesson per week will be posted by each Wednesd Students should complete lesson assignments. A picture of completed journ assignments should be posted to the Priva FB Group in the appropriate discussion thread.

What is anything will you do together?

When: April 29@ 10:30am (weat

permitting)

Where: Backyard Nature walk Who:3-4 volunteers will take us a virtual 5 minute nature walk through their backyard

What: Show classmates the bea in their own backyards. (Not sur which video platform is best sui for this though)

Alternate plan: Students can vid a virtual backyard nature walk a post to the Private FB Group fill our page with beauty. Siblings n work together.

| Humanities    | Nature Study/Art |
|---------------|------------------|
| Middle School |                  |

Follow the instructions sent in the weekly email (which follows the syllabus). I will be sure this is as detailed as needed.

### What will you do together?

When: Wednesdays at 1:00pm Where: https://zoom.us/j/ZoomRm Who: middle school students What: We will briefly discuss what we've been reading, and if time all I will read out of our class read alo books (that normally takes an hou we'll see what everyone is up for).

What should they do at home?
One lesson per week will be posted by ea
Wednesday. Students should complete les
assignments. A picture of completed journ
assignments should be posted to the Priva
FB Group in the appropriate discussion
thread.

What is anything will you do together?

When: May 1 @ 10:30am (weath

permitting)

Where: Backyard Nature walk Who:3-4 volunteers will take us a virtual 5 minute nature walk through their backyard

What: Show classmates the bea in their own backyards. (Not sur which video platform is best sui

for this though)

Alternate plan: Students can vid a virtual backyard nature walk a post to the Private FB Group fill our page with beauty. Siblings n work together.

| High School |                  |
|-------------|------------------|
| Humanities  | Nature Study/Art |

- Commonplace at least once/week submit it on Canvas.
- and discuss it on Canvas. Once yo have read and contributed to the Discussions, type Complete & Sul thread. Assignment on Canvas.
- Read the assigned History reading and discuss it on Canvas. Once yo have read and contributed to the Discussions, type Complete & Sub Assignment on Canvas.
- Read the assigned Oratory reading and discuss it on Canvas. Once vd have read and contributed to the Discussions, type Complete & Sul Assignment on Canvas.
- Continue memorizing your Metaphysical poem and practice delivering it to your family.
- Continue to submit your Writing assignments to your teacher as us
- Complete Logic assignments. Sho your completed exercises to a par and then mark Complete and Subi Assignment.

What is anything will you do together?

When: Wednesdays right after assembly for an hour then LTW2 for about an hour.

LTW1 2pm

Where: https://zoom.us/j/ZoomRm Your teacher will send out his link

separately

Who: high schoolers

What: discussion and writing

What should they do at home? One lesso per week will be posted by each Wedneso Students should complete lesson Read the assigned Literature read assignments. A picture of completed journ assignments should be posted to the Priva FB Group in the appropriate discussion

What is anything will you do together?

When: May 1 @ 10:30am (weath permitting)

Where: Backyard Nature walk Who:3-4 volunteers will take us a virtual 5 minute nature walk through their backyard

What: Show classmates the bea in their own backyards. (Not sur which video platform is best sui for this though)

Alternate plan: Students can vid a virtual backyard nature walk a post to the Private FB Group fill our page with beauty. Siblings may work together.